

Application to use facilities at Grenville House



**Berry Head Road Brixham
Devon TQ5 9AF**

phone & fax **01803 852797**
e-mail: info@grenvillehouse.com
website: www.grenvillehouse.com

Booking form 2012 Residential youth groups

Name of organisation

Address

Party leader

Tel. No.

Fax No.

Internet/E-mail address

Arrival date

Time

Departure date

Time

Numbers :- Leaders :- M F

Young people :- M F

Age of group

Purpose of visit

Please indicate the activities you would like to do during your stay

- | | | | |
|---|--|--|---|
| Problem solving <input type="checkbox"/> | Abseiling <input type="checkbox"/> | Kayaking <input type="checkbox"/> | Climbing <input type="checkbox"/> |
| Orienteering <input type="checkbox"/> | Raft building <input type="checkbox"/> | Sea kayaking <input type="checkbox"/> | Caving <input type="checkbox"/> |
| Coastal/Dartmoor Walking <input type="checkbox"/> | Indoor climbing <input type="checkbox"/> | Canadian canoeing <input type="checkbox"/> | Pico sailing <input type="checkbox"/> |
| Environmental work <input type="checkbox"/> | High ropes course <input type="checkbox"/> | River Dart trip <input type="checkbox"/> | Wayfarer sailing <input type="checkbox"/> |
| Cycling <input type="checkbox"/> | Sit-on Top Kayaking <input type="checkbox"/> | Yacht sailing <input type="checkbox"/> | Minibus <input type="checkbox"/> |

If you require catering to be provided, please indicate here

If you require course certificates, please indicate here

50p each

The booking fee of £ _____ is enclosed

Booking fee = number of nights x £50.00

I confirm that I have read and understand the complete Booking Terms and Conditions as detailed on www.grenvillehouse.com.

Signed -
Print name -

Status

Date

Financial assistance may be available from the Charity on application to the Charity General Secretary

Registered Charity No: 1126509 Company Limited by Guarantee Registered in England and Wales No: 6679532
Registered Office: As above



Charging criteria for 2012 : Residential Youth groups

A Residential Charges (for whole Centre, not inclusive of catering)

Dates	1 January - 29 February 1 November - 31 December	1 March - 30 April 1 September - 31 October	1 May - 31 August
Cost per night	£275.00	£385.00	£410.00

B Activity Charges - per session */ per working group of 6

Band	Activity	Cost per session
1	Orienteering**, Problem Solving**, Coastal walking**, Dartmoor walking **	£58.00
2	Abseil, Sit-on Top Kayaking, Canoe, Kayaking, Sea kayaking, Yacht sailing, Raft building, Indoor climbing, High ropes course, Pico Sailing, Rock Climbing***, Cycling***, River Dart trip*** (full day only)	£70.00
3	Caving***	£76.00
4	Wayfarer	Price on application

C Hire of Equipment - instruction provided by visiting group's staff

Band	Activity	Cost per session
1	Orienteering**, Problem Solving**, Coastal walking**, Dartmoor walking**	£20.00
2	Abseil, Sit-on Top Kayaking, Canoe, Kayaking, Sea kayaking, Yacht sailing, Raft building, Indoor climbing, High ropes course, Pico Sailing, Rock Climbing***, Cycling***, River Dart trip*** (full day only)	£39.00
3	Caving***	£42.00
4	Wayfarer	Price on application
5	MINIBUS (exclusive of fuel)	£30.00 per half day

Summary of Booking Terms and Conditions

Group size - The capacity of the Centre is 81 persons. Groups should be accompanied by their own residential staff at a ratio of one adult leader to six children/young people. i.e. 60 children plus 10 adults. The Centre can be shared with another group in negotiation with the Centre Manager.

Activities - are planned on a 'session' basis and a normal 'working' group size of 1 instructor, 6 young people and 1 visiting adult staff member.

** Can be up to 3 groups ie 18 young people : 1 instructor. (Supplementary groups charged at £20.00)

This ratio can be increased at the Centre Manager's discretion. *A session is a morning (0930 - 1230 hours) or afternoon (1330 - 1630 hours)

Instructional staff - for activities will be provided by Grenville House, except in special circumstances, when visiting staff with the 'appropriate' activity qualifications, may wish to instruct their own groups. Such arrangements must be made in advance and evidence of qualification must be provided. A charge will be made to cover equipment use.

Course certificates - An administration charge of 50p per certificate issued will be invoiced.

Extra - When additional services are required, other than those normally available, the full cost of these will be passed on to the group. Charges will be made for breakages/damage.

Catering - For groups choosing the catered option, prior to your visit we require confirmation of **final numbers and any special dietary requirements at least one week before arrival**. Charges are **£12.00** per head per day for children (**ie under 16 years**) and **£17.00** per head per day for adults (**youth groups and secondary schools, etc**).

Insurance - All groups must be covered for third party claims and leaders' negligence. Grenville House cannot accept any responsibility for such claims, nor for any personal accidents or loss of property. Please ensure your insurers are informed of the activities that you intend to take part in.

Personal information - all individuals, including staff/leaders, must provide next of kin and relevant medical information prior to, or upon arrival. Grenville House Outdoor Education Centre consent forms are available if required.

Arrival/Departure times - As a guide : Monday arr. 1100 hrs: Friday dep. 1400 hrs: Friday arr. 1700 hrs: Sunday dep. 1700 hrs.

To make a booking please follow the 3 steps below:-

1. Contact the Centre by phone, email or using the contact form to see if the dates you require are available.
2. If your required dates are available you can make your '**Provisional Booking**' to reserve those dates.
3. A '**Confirmed Booking**' is secured by returning the completed and signed booking form along with the appropriate deposit.

All booking forms are available by downloading them from the list below or can be sent to you by post upon request.

Before confirming your booking please read the complete 'Booking Terms and Conditions' which can be found on the main menu of our website.

Please note that bookings can only be made from the 1st Monday in December for the next two years ahead.